

July 2025

Codsall Community High School & Perton Middle School Transport

Dear Parent/Carer,

If you have requested information regarding, Codsall High School or Perton Middle School transport, please see the information below:

Once final numbers are known from the returned slips, times allocated to each student will be sent out (via Synergy for CCHS & PMS students). Times may vary slightly early in the new term once the routes are running: All students should be at the bus stop 5 minutes before their allocated time slot.

All year groups will have their time sent (via Synergy, CCHS) before the start of term in September.

Some time ago we felt compelled to organise our own transport for our students due to the following factors:

- The Local Authority not providing a free service for students who live within certain postcodes.
- Where the Local Authority were providing transport they doubled the charge to parents.
- The difficulties of transport arrangements to Codsall for our 6th form students from Pattingham.
- Most importantly, our significant concerns about the safety of the route students were told they could walk.

Our decision to provide transport is our own **but it is not a legally required service**, and is run at a great expense to the school, meaning that we have diverted resources to support parents in this area. Unfortunately, over the previous two years the school has not received over 20% of the expected income to cover our costs. For information the only local bus service available, which is not at a convenient time would cost parents £474.00 for the year.

Over the previous two years, despite our best efforts at working with families who may be struggling, we have experienced non-payments from an unacceptably high percentage of parents. Furthermore, we have, on occasion had to deal with individual students whose behaviour has fallen below acceptable standards on the transport. Unfortunately, this has also been made worse by some parents being abusive to staff when they contacted them to remind them that terms and conditions have been signed as part of our agreement to provide this service.

As ever we constantly look to see if we can save or reduce costs for parents and we are in the fortunate position of being successful in obtaining a quote that we believe is of good value to our families, and will allow the students to arrive at school in plenty of time for the school day to begin.

This year we will be offering a 70 seater coach (two runs) from Perton to Codsall, in the mornings, with the school mini-buses making the trip back in the evenings, and the mini-buses still picking up from Pattingham. We could not justify the charges levied for coach runs both in the mornings and afternoons due to the cost implications this would have on our families. Due to the large numbers wanting places at Codsall, this allows all the students to arrive at school on time and with the school using the mini-buses and our own staff in the afternoons, whilst still at a reasonable price compared to other operators.

Please note that for this coming year we will operate a non-negotiable cancellation of your child's pass for the bus if there are proven reports of damage or bad behaviour and/or if payments are not made when requested.

There may also be times where things happen beyond our control, or that we have to move your child to another bus. Please bear in mind we will be doing our best to support in all circumstances.

As requested, **and on condition of you returning signed paperwork, along with a payment of £55.00 via ParentPay**, your child will be allocated a place on either the coach or the school minibs transport service from Sainsbury's, Perton or the Co-Op shop, Pattingham.

Please be aware we will be offering one mini-bus journey to support 6th form students from Pattingham, this will also be available for students going to Perton Middle School that do not have the use of the county transport service.

There are no set times for the return journey, we are providing a shuttle bus service. Students may have to queue at our onsite bus stops and wait for the shuttle buses to come in, but they will need to show their pass at all times, morning and the afternoon.

As a non-profit service, full payment will be required in order for the school transport to be sustained. As soon as your ParentPay account is available to Perton students and CCHS Y8 (into Y9) parents (early in Sept), we will ask you to pay for your child's first month's transport, thereafter you must pay in advance each month. This is a heavily subsidised service; cancellation will only be considered in exceptional circumstances with a full term's notice.

To enable the service, the school provides drivers, hires minibuses and coaches, pays insurance and has to pay the wear and tear as well as the significantly increasing price of petrol for the service provided. We still have to pay these fees if your child opts not to catch a bus one day, or opts out of the service, as we pay yearly for this provision. We cannot reduce the number of mini-buses we hire, or change the contract of the mini-bus drivers, so the school still has to pay these costs annually.

We know that we will lose money in supporting families through our significant subsidy of transport costs. We cannot increase this subsidy, nor can we justify making more of a loss than that agreed by governors. Our transport offer is reviewed every year and if it were to stop, parents would be faced with significantly higher charges through the LA scheme if there was space available.

This year's cost will be £440, payments are required via ParentPay in advance at a monthly amount of £55.00.

The charges will be levied for 8 months, starting with your first payment of £55.00 In July 2025 to secure your place, after the first payment in July you will be required to pay monthly there onwards at the beginning of each month, or in full should you wish. If you are facing financial difficulties, we may be able to support with a longer payment plan.

This is highly subsidised by the school (by over £22,000) and is still cheaper than several local schools transport costs.

As with all the information above; Please be aware that any student with outstanding fees of 1 month, will be removed from the transport list. This is non negotiable.

By making your first payment and along with your signed agreement, you are agreeing to use the service for the full academic year. You will be allocated a seat for the whole year and full payment is required.

If you need to discuss an issue regarding the above information, please contact the student support team email: studentsupport@cchs.sslp.uk If your query is regarding payment or ParentPay please contact the finance team on email: finance@sslp.uk

Please fill in the form on the next page and return to the SSLP Finance Office, Codsall High School. Elliotts Lane, Codsall, South Staffordshire, WV8 1PQ. Alternatively, complete, scan and email to finance@sslp.uk

If you do not return the form completed, no later than Thursday 31st July 2025, it may result in your child not securing a seat. Support staff will not be available to process paperwork after, Thursday 31st July 2025. The minibus transport list will be compiled of students whose forms have been returned, and deposits paid.

Yours faithfully,



Mr Neil Eveson
Chief Operations and Finance Officer
South Staffordshire Learning Partnership

Please complete the following

Student Name:

Year Group:

Tutor Group (if known):

I would like the bus service from:

Perton	to Codsall <input type="checkbox"/>
Pattingham	to Codsall <input type="checkbox"/>

For students attending Perton Middle School only and require transport :

This is a service from Pattingham to Perton ☐

I agree to the following:

- I will make a first payment of **£55.00** for September transport via parent pay in July
- I will pay 7 further monthly charges of £55.00 in full before the start of each month, from September 2025 through to March 2025 (7 months). I have been informed that if payment is not received my child/children will not be allowed on to the minibus and alternative transport will have to be found at no charge to the school.
- I agree to pay the full amount levied of £440 for the service. I am aware that the monthly payments are only used as a supportive mechanism to spread payments and do not equate to payment for monthly payments. £440 is the charge for the service. It is essential that all payments are made for the FULL YEAR, as the service is already highly subsidised by the school. The SCC cost for the same service was £640 per annum, and this service is currently suspended.
- I am aware that, no discounts are made for students that leave after their exams have finished, or choose to not use the service before the end of the school year. This is the yearly charge for the use of this service.
- I am aware that if full payment is not received my information will be passed to Staffordshire County Council debtor department who may pursue outstanding monies owed.
- I am aware that my child will have to abide by the behaviour expected, and if these are not adhered to their place will be removed which is non-negotiable.

Parent/Carer Name:.....

Parent/Carer Signature:.....

Date:.....